



760 N. Ogden Ave.
Chicago, IL 60622

Phone: 312.829.8900
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March 11, 2008

To: Vanguard Loft Residents

From: Donna Lewicki Wlezien

Re: Balcony deck replacement

The first installment (250.00) is due by March 15th. Please be sure to make it payable to your Association and mail it to First Properties, 760 N. Ogden Ave, Chicago, IL 60622.

Also, at this time, if you have had your balcony replaced in the past two years, please contact me so we may schedule an inspection.

Please feel free to contact me if you have any questions.