

760 N. Ogden Ave. Chicago, IL 60622

Phone: 312.829.8900 Fax: 312.829.8950 www.condomanagement.com DATE: March 28, 2006

TO: ALL UNIT OWNERS/RESIDENTS

VANGUARD CONDOMINIUM ASSOCIATION

RE: STORAGE LOCKERS & BICYCLE REGISTRATION

FR: Loretta Wheeler, Property Manager

## BICYCLE REGISTRATION

In an effort to determine if all of the bicycles stored in the storage room belong to Residents presently living in the building, we will be registering the bicycles. The building storage capacity only allows one bicycle per unit. If you have a bicycle stored in the storage room, please call or e-mail me and a bicycle decal will be sent to you. The decal will have a number that will be assigned to your unit. Upon receipt of the decal (the decal will be placed under your unit door), please affix it to your bicycle handle bar.

Any bicycle not registered by May 1, 2006 will have the lock cut and be given to a local charity.

## STORAGE ROOM

We have noticed that Residents have items stored on top, wedged between or stored out of their storage lockers. All items must be stored inside your storage lockers. Nothing can be stored on top of the storage lockers, wedged between the storage lockers or in the aisle of the storage room.

By means of this letter, you will have 30 days to remove any item(s) that belong to you which are not being stored inside your storage locker. All Items left in the room on May 1, 2006 will be removed and disposed of without any further notice.

Thank you in advance for helping us organize the storage room. If you should have any questions, please call me at 312-829-8900 ext. 18.